# City of Santa Fe, New Mexico

## Memorandum

**Date: August 21, 2026**

**To:** Governing Body, Finance Committee, and Public Works & Utilities Committee

**From:** John Del Mar, Water Division Engineering Supervisor JDM

**Via:** Jesse Roach, Interim Public Utilities Director

Jonathan Montoya, Interim Water Division Director JM
JM

**Subject:** BAR for AECOM On-Call Engineering Services

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**ITEM AND ISSUE:**

Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of $2,215,000 from the Water Enterprise Cash Fund to the Water WIP Design for On-Call Engineering Services for AECOM Technical Services.

**BACKGROUND AND SUMMARY:**

This BAR is needed to fund on-call engineering services from AECOM Technical Services, Inc. for FY 27. AECOM was procured via RFP in August of 2023. The Water Division currently has over $150M in capital improvement projects either in construction or in the planning and design phase. Projects include dam safety improvements at two reservoirs, numerous water treatment plant repairs and upgrades, new pipelines for long term water security, and replacement of aging water distribution infrastructure. In addition to CIP, the water Division manages a complex water system with multiple sources, planning needs, and operating modes. The Water Division relies on on-call engineering services for specialized expertise and general support.

**CONTRACT NUMBER:**

The FY24 Munis Contract Number is 3204146. The original contract date was August 14, 2023.

**FUNDING SOURCE:**

**Fund Name/Number:** WTRMGMNT / 505

**Munis Org Name/Number:** WTR CapPrj / 5050395

**Munis Object Name/Number:** WIP Design / 572960

| | |
|---|---|
| Log # *{Finance use only}*: | |
| Journal # *{Finance use only}*: | |

# City of Santa Fe, New Mexico
## BUDGET ADJUSTMENT REQUEST (BAR)

| DEPARTMENT / DIVISION NAME | DATE |
|---|---|
| Public Utilities / Water Division | 8/14/2026 |

| ITEM DESCRIPTION | ORG | OBJECT | PROJECT | INCREASE | DECREASE |
|---|---|---|---|---|---|
| EXPENDITURES | | | | *{enter as positive #}* | *{enter as negative #}* |
| CIP WIP Design, Nichols Outlet Conduit Rehabilitation | 5050395 | 572960 | WTR1950508 | 175,000 | |
| CIP WIP Design, Snowmelt Prediction Tool | 5050395 | 572960 | WTR2550511 | 40,000 | |
| CIP WIP Design, McClure OW and Embankment Rehab 2024 | 5050395 | 572960 | WTR2550508 | 2,000,000 | |
| REVENUES | | | | *{enter as negative #}* | *{enter as positive #}* |
| | | | | $ 2,215,000 | $ - |

**JUSTIFICATION:** *(use additional page if needed)*
*--Attach supporting documentation/memo*

BAR is needed to fund on-call engineering services from AECOM Techincal Services, Inc. for FY27

Munis Contract #3204146

Item# 23-0509

| *{Complete section below if BAR results in a net change to ANY Fund}* | |
|---|---|
| Fund(s) Affected | Fund Balance Increase/(Decrease) |
| 505 | (2,215,000) |
| **TOTAL:** | **(2,215,000)** |

Amanda Britt 8/17/2026
Prepared By *{print name}* Date

*{Use this form for Finance Committee/ City Council agenda items ONLY}*

**CITY COUNCIL APPROVAL**

*City Council Approval Date*

*Agenda Item #:*

AJH
Budget Officer Date

Division Director Signature *{optional}* Date

Finance Director *{≤ $5,000}* Date

JONATHAN MONTOYA for Jesse Roach
JONATHAN MONTOYA for Jesse Roach (Aug 21, 2026 16:01:13 MDT)
Jonathan Montoya for Jesse Roach Department Director Si Date

City Manager *{≤ $60,000}* Date

**Signature:** John Del Mar
John Del Mar (Aug 21, 2026 14:59:51 PDT)
**Email:** jpdelmar@santafenm.gov

**Signature:** Andrew J. Hopkins
**Email:** ajhopkins@santafenm.gov