Regular Meeting of the Santa Fe Public Library Board
August 18, 2026 at 5:45 PM
La Farge Library
1730 Llano Street
Santa Fe, NM 87505
MINUTES

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1. Call to Order

The Regular Meeting of the Library Advisory Board was called to order by Mark Lupinetti at 5:46 PM, on Tuesday, August 18, 2026, in the Community Room of the La Farge Branch Library, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT
William Karnoscak
Mark Lupinetti
Tamina Painter
Nicholas Taylor

MEMBERS EXCUSED
Kate Goddard
Meghan McGarrity
Adele Oliveria

OTHER PARTICIPANTS ATTENDING
Lillian Letters, President, Friends of Santa Fe Public Library
Georgina McKee, Executive Director, Friends
Margaret Neill, Library Division Director and clerk

3. Approval of Agenda

MOTION A motion was made by Member Karnoscak, seconded by Member Painter, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Minutes

   a. Approval of July 21, 2026 Minutes

MOTION A motion was made by Member Painter, seconded by Member Taylor, to Approve

VOTE The motion Passed on a voice vote.

5. Public Comment

None.

6. Director's Report

    a. Margaret Neill, Library Division Director, mmneill@santafenm.gov

Director Neill informed the Board that the Library had received the agreement between the New Mexico State Library and the Library/City for the 24 General Obligation Bond. Discussion of GO Bond processes, amounts. Director Neill stated that the deadline to return the agreement to the State Library was October 9, 2026 and the agreement has to be approved by the Governing Body. Discussion of process and funds available. Director Neill also stated that the 3-year strategic plan, community needs and assessment and collection development policy were all updated and turned in as well.

Director Neill discussed facility issues, including staff bathrooms on the 2nd floor at Main, which have been out of order for almost a month. Updates on other facility repairs at La Farge and Southside.

Director Neill gave a brief report on the end of summer reading party, hosted at the Genovia Chavez Community Center, discussion of feedback from participants, number of people who signed up, preliminary participant numbers and completion rates.

Director Neill gave an update on July statistics. Discussion of numbers and trends.

Member Karnoscak asked for more details on the GO Bond, including restrictions on spending. Director Neill clarified how the bond could be spent and what is not allowed. Member Painter asked if the amount given by the State had changed, Director Neill said that the amount didn't change much and funds are distributed based on population and number of branches.

7. President's Report

    a. Mark Lupinetti, President of the Library Advisory Board, fmlupinetti@hotmail.com

President Lupinetti discussed a conversation he had with a company selling EV charging stations. Discussion of existing EV stations, cost to charge and general accessibility. Director Neill clarified that Southside Library already had EV chargers and that the City doesn't charge for use. Discussion of other facilities with EV charging stations.

8. New Business

    a. Fogelson Library Updates

Director Neill stated that she, Community Services Director Sandra Emory, met with Mayor Garcia and City Leadership to discuss plans for Fogelson. Discussion of the meeting and next steps, including timeline and construction phases. Director Neill also addressed the condition of the facility, what needs to be done to ensure the building is up to code, staffing counts, as well as confirmed and potential funding sources. Director Neill discussed potential staffing and operating costs. Discussion of staffing needs, expectations, and resources. Discussion of marketing the project, having community

and staff input. Member Karnoscak requested clarifying information on the status of the Annex and the Forum. Director Neill confirmed both would be part of the library campus and both would have public spaces that are available for programs and rental. Member Taylor requested more information on the collections; discussion of different collections and the process of moving general collections to other libraries. Discussion of special collections and options for public access to those collections.

b. Sunday Hours Update

Director Neill updated the board on the project, stating that the funds for staffing have been approved by the Governing Body. Discussion of hiring process, training new staff and potential start dates.

c. Friends of the Library Report-William Karnoscak

Member Karnoscak stated that the Friends have recruited 3 new board members to fill existing vacancies. Discussion of board member roles, new board members, and fundraising potential for Fogelson. Member Karnoscak reported that the Friends have engaged an accounting firm to audit the finances. Discussion of finances, including how much money was raised via the Friends bookstores and special sales. Friends President Letters praised the hard work of the volunteers and the importance of their contributions. Discussion of Friends' Story Lab program at Main later in the week. Member Karnoscak requested clarification on parking at Main. Director Neill gave information on parking in the library lot as well as paid lots around the facility. Member Karnoscak updated the Board on Friends initiatives and programs, including having a small event at the first Sunday opening to celebrate being open 7 days a week again. Discussion of marketing efforts, outreach, adding Spanish language translations to the website, newsletter and other Friends publications to be more inclusive.

9. Old Business

a. Policy Review: Meeting Room Use

Director Neill explained that the current policy was approved in 2017 and needs to be updated. Discussion of issues that need to be addressed in the updated policy. Director Neill stated that staff are working on a list of other publically available sites that can be provided if the Library is unable to accomodate. Member Taylor asked if there were other ways, in addition to policy revision, that might be helpful in mitigating the number of requests and other issues around meeting room usage. Director Neill stated that policy revision is the most effective way to enforce rules surrounding room booking and usage as it will also provide more concrete procedures for staff. Discussion of educating the public and staff on the policy and procedures to ensure compliance.

b. FY26 Statistics and Comparisons: Follow-up information

Discussion of the Library's KPIs.

c. Facility and Project Updates

Director Neill stated that La Farge Library will have its roof repaired and malfunctioning doors replaced. Director Neill also confirmed that the City now has a landscaping contract in place and that all 3 library branches will be on a quarterly maintenance

schedule for landscaping.

d. Update on Charter Bylaws

Tabled for this meeting, Director Neill stated she will add it to the agenda for the September meeting.

10. Next Meeting:

    a. September 15, 2026 at Southside Library at 5:45 PM

11. Adjourn

MOTION A motion was made by Member Karnoscak, seconded by Member Painter, to Adjourn.

VOTE The motion Passed on a voice vote. Meeting adjourned at 7:15 PM.

_____Chair

_____Liaison