

**Regular Meeting of the Audit Committee
July 28, 2026 at 2:00 PM
Finance Conference Room, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

MOTION A motion was made by Keller, seconded by Travis, to Approve.

VOTE The motion Passed on a roll call vote.

2. Roll Call

MEMBERS PRESENT

Diane Rubin
Bill Keller
Elizabeth Travis
Leilei Li

MEMBERS EXCUSED

OTHER PARTICIPANTS ATTENDING

Monica F. Maestas, Finance Director
Andrea K. Phillips, Deputy City Manager
Erminia M. Tapia, Business Operations Manager
Matthew T. Bonifer, Accounting Officer

3. Approval of Agenda

MOTION A motion was made by Keller, seconded by Travis, to Approve.

VOTE The motion Passed on a roll call vote.

4. Approval of Minutes

- a. Request for Approval of the May 21, 2026, Audit Committee Meeting Minutes.
(Erminia M. Tapia, Business Operations Manager; emtapia@santafenm.gov)

Committee Review:

Audit Committee: 07/28/2026

MOTION A motion was made by Keller, seconded by Travis, to Approve.

VOTE The motion Passed on a roll call vote.

5. Presentations

- a. Introductions of City of Santa Fe, Finance Director, Monica F. Maestas and

Audit Committee Members. (Monica F. Maestas, Finance Director;
mfmaestas@santafenm.gov)

- b. Fiscal Year 2026 Internal Audit Status Update. (Chelsea Ritchie, Baker Tilly;
chelsea.ritchie@bakertilly.com and Halie Garcia, Baker Tilly;
halie.garcia@bakertilly.com)
- c. Review of Fiscal Year 2026 Internal Audit Project: Recruitment Process.
(Annie Rose Favreau, Baker Tilly; annierose.favreau@bakertilly.com)

6. New Business

- a. Request for Approval of the Fiscal Year 2027 Internal Audit Plan. (Chelsea
Ritchie, Baker Tilly; chelsea.ritchie@bakertilly.com and Halie Garcia, Baker
Tilly; halie.garcia@bakertilly.com)

Committee Review:

Audit Committee: 07/28/2026

Finance Committee: 08/10/2026

Governing Body: 08/12/2026

MOTION A motion was made by Travis, seconded by Rubin, to Approve.

VOTE The motion Passed on a roll call vote.

- b. Fiscal Year 2025 Audit Findings Update. (Matthew T. Bonifer, Accounting
Officer; mtbonifer@santafenm.gov)

7. Public Comment

8. Matters from Staff

- a. Fiscal Year 2026 External Audit Status Update. (Matthew T. Bonifer,
Accounting Officer; mtbonifer@santafenm.gov)

9. Matters from the Committee

10. Matters from the Chair

11. Next Meeting: Thursday, August 20, 2026

12. Adjourn

Meeting Adjourned at 3:58 P.M.

ERMINIA TAPIA

Liaison

Chair