

**Regular Meeting of the Finance Committee
August 24, 2026 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Faulkner at 5:02 PM, on Monday, August 24, 2026, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Jamie Cassutt
Councilor Pilar Faulkner
Councilor Lee Garcia
Councilor Paul Bustamante

MEMBERS EXCUSED

Councilor Alma Castro

OTHER PARTICIPANTS ATTENDING

Monica F. Maestas, Finance Department Director
Andrea K. Phillips, Deputy City Manager
Erminia M. Tapia, Business Operations Manager
Destiny C. Duran, Administrative Manager

3. Approval of Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed on a roll call vote.

4. Approval of Consent Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Bustamante, to Amend.

VOTE The motion Passed on a roll call vote.

Motion to move Item 7n to be heard prior to the Presentation section.

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Amend.

VOTE The motion Passed on a roll call vote.

Item 7n pulled for Discussion.

5. Public Comment

6. Presentations

- a. Fiscal Year 2026 Internal Audit Projects Status Update. (Andrea K. Phillips, Deputy City Manager; akphillips@santafenm.gov and Halie Garcia, Baker Tilly; Halie.Garcia@bakertilly.com)
- b. Review of Fiscal Year 2026 Internal Audit Project: Recruitment Process. (Andrea K. Phillips, Deputy City Manager; akphillips@santafenm.gov and Annie Rose Favreau, Baker Tilly; annierose.favreau@bakertilly.com)

Councilor Cassutt departed at 5:46 PM.

7. Action Items: Consent Agenda

- a. Request for Approval of the August 10, 2026, Finance Committee Meeting Minutes. (Erminia M. Tapia, Business Operations Manager; emtapia@santafenm.gov)

Committee Review:

Finance Committee: 08/24/2026

Approved on Consent.

- b. Request for Approval of Capital Outlay Grant Agreement with the New Mexico Department of Finance and Administration Project 25-J2492-1 for Improvements to Siringo Road Between St. Francis and Boltuph Road in the Total Amount of \$800,000 with a Reversion Date of June 30, 2028. (Marcos Esquibel, Interim Streets Director; mpesquibel@santafenm.gov)

1. Request for Approval of a Budget Adjustment Request (BAR) to Allocate \$800,000 from the 2025 Capital Appropriation to FY26 Revenue and WIP Construction.

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- c. Request for Approval of Public Announcement: Midtown Real Property for Sale or Lease Pursuant to Resolution 2021-16 Regarding Parcel K-1b, Property at Midtown Site Available for Sale or Lease to Facilitate a Low-Income Housing Tax Credit Project, (LIHTC) via Consultant Jones Lang LaSalle. (Carly Venditti, Deputy Director, Economic Development; cavenditti@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- d. Request for Approval of a Budget Adjustment Request (BAR) in the Amount of \$425,795 from FY26 Available Funds from the Marty Sanchez Links de Santa Fe Operating Agreement Appropriations to Service Contracts for the Replacement of the Clubhouse Roof and HVAC Systems at Marty Sanchez Links de Santa Fe. (Phillip Lujan, Municipal Recreation Complex Business Manager; pmlujan@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- e. Request for Approval of a Construction Contract with Cassidy's Landscaping Inc. for On-Call Landscape Management Services in the Total Amount of \$4,000,000 for a Four-Year Term. (Scott Overlie, Parks and Open Space Project Manager III; saoverlie@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- f. Request for Approval of a Construction Contract with High Desert Landscape Maintenance for On-Call Landscape Management Services in the Total Amount of \$4,000,000 for a Four-Year Term. (Scott Overlie, Parks and Open Space Project Manager III; saoverlie@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- g. Request for Approval to Purchase Two Kenworth L770 Single-Axle Chassis with InLand Kenworth US, Inc. In the Total Amount of \$387,688 through May 12, 2028. (Martin Valdez, Fleet Manager, Environmental Services Division; mjvaldez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- h. Request for Approval to Purchase Five, Twenty-Seven-Yard Labrie Automizer Side-Load Packing Bodies from Reliance Environmental Truck Sales, LLC (dba), Reliance Truck and Equipment, In the Total Amount of \$1,318,485 through November 30, 2026. (Martin Valdez, Fleet Manager, Environmental Services Division; mjvaldez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- i. Request for Approval to Purchase Two, Fifteen-Yard, Labrie Automizer Side-Load Packing Bodies from Reliance Environmental Truck and Equipment Sales, LLC (dba), In the Total Amount of \$517,778 through November 30, 2026. (Martin Valdez, Fleet Manager, Environmental Services Division; mjvaldez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- j. Request for Approval of Amendment No.1 to the New Mexico Department of Transportation Aviation Division Grant #SAF-25-02 for a Change of Purpose to Utilize this Grant Funding for Pavement Rehab to Runways 15/33 and 2/20, and an Extension of Time to December 31, 2027. (John Dickinson, Airport Director; jxdickinson@santafenm.gov, Paulette Ortiz, Grants Administrator; pkortiz@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- k. Request for Approval of the New Mexico State Library Appropriation General Obligation Bond for the Support of Library Services in the Total Amount of \$347,026.21 through June 30, 2029. (Margaret M. Neill, Library Division Director, mmneil@santafenm.gov)

Committee Review:

Quality of Life Committee: 08/19/2026

Finance Committee: 08/24/2026

Governing Body: 09/09/2026

Approved on Consent.

- I. Request for Approval of a Budget Adjustment Request (BAR) to Re-Appropriate Funding from FY26 to FY27 in the Amount of \$128,314 that was Allocated for B&D Industries, Inc. for the Ice Arena Cooling Towers Installation. (Tom Miller, Recreation Division Director; temiller@santafenm.gov)

Committee Review:

Quality of Life Committee: 08/19/2026

Finance Committee: 08/24/2026

Governing Body: 09/09/2026

Approved on Consent.

- m. Request for Approval to Purchase Five Kenworth L770 Double-Axle Chassis from Inland Kenworth US, Inc. In the Total Amount of \$1,119,655 through May 28, 2028. (Martin Valdez, Fleet Manager, Environmental Services Department; mjvaldez@santafenm.gov)

Committee Review

Public Works and Utilities Committee: 08/17/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

Approved on Consent.

- n. CONSIDERATION OF RESOLUTION NO. 2026-___. (Mayor Michael Garcia, Councilor Paul Bustamante, Councilor Pilar Faulkner)
A Resolution Suspending the Annual Fishing Derby in Santa Fe River; Approving a Children's Fishing Derby Event on City Property in Nichols Reservoir on September 26th, 2026; and Directing the City Manager and Designated City Staff to Take the Necessary Steps to Organize the Event. (Xavier Martinez, Constituent Services Manager; xbmartinez@santafenm.gov)

Committee Review:

Governing Body (Introduction): 08/12/2026

Public Works and Utilities Committee: 08/17/2026

Quality of Life Committee: 08/19/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

MOTION A motion was made by Councilor Bustamante, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed on a roll call vote.

- o. CONSIDERATION OF BILL NO. 2026-13. ADOPTION OF ORDINANCE NO. 2026-____. (Councilor Alma Castro and Councilor Paul Bustamante)
A Bill Amending the City of Santa Fe's Public Campaign Finance Code, Chapter 9-3 SFCC 1987, to Increase the Amount of Funding Available for Publicly Financed Candidates for Municipal Office; Increasing the Funding Amounts for City Council, Municipal Judge, and Mayoral Candidates; Repealing Section 9-3.12 SFCC 1987, Qualified Small Contributions; and Repealing Section 9-3.13 SFCC 1987, Additional Reports of Qualified Small Contributions; Additional Matching Payments from the Fund. (Geraldyn Cardenas, City Clerk; gfcardenas@santafenm.gov)

Committee Review:

Governing Body (Introduction): 07/29/2026

Governing Body (Public Comment): 08/12/2026

Quality of Life Committee: 08/19/2026

Finance Committee: 08/24/2026

Governing Body: 09/09/2026

Approved on Consent.

8. Action Items: Discussion Agenda

- a. Request for Approval of the Fiscal Year 2027 Internal Audit Plan. (Andrea K. Phillips, Deputy City Manager; akphillips@santafenm.gov and Halie Garcia, Baker Tilly; halie.garcia@bakertilly.com)

Committee Review:

Audit Committee: 07/28/2026

Finance Committee: 08/24/2026

Governing Body: 08/26/2026

MOTION A motion was made by Councilor Garcia, seconded by Councilor Faulkner, to Approve.

VOTE The motion Passed on a roll call vote.

9. Public Hearing

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Garcia, to Deny Plaintiffs Request to Postpone Hearing.

VOTE The motion Passed on a roll call vote.

MOTION A motion was made by Councilor Garcia, seconded by Councilor Bustamante, to Issue Cease-and-Desist Order to Close Betty Nugz Cannabis located at 1228 Parkway Drive, Suite D, Santa Fe, NM.

VOTE The motion Passed on a voice vote.

- a. Request for Issuance of a Cease-and-Desist Order to Close Betty Nugz Cannabis, Located at 1228 Parkway Drive, Suite D, Green Light Multifactor LLC, Francisco Romero, Owner, (505) 394-1599. Code Enforcement Case# 2026-006062, Violations of Santa Fe City Code Section 18-1.4(A) and Section 14-5.3(G)(4)(V). (Maggie Moore, Assistant Land Use Director, mrmoores@santafenm.gov)

10. Matters from Staff

11. Matters from the Committee

12. Matters from the Chair

13. Next Meeting: Tuesday, September 8, 2026

14. Adjourn

Meeting Adjourned at 6:45PM

ERMINIA TAPIA

Liaison


Pilar Faulkner (Sep 15, 2026 08:29:41 MDT)

Chair

Finance Committee_Minutes_08.24.2026

Final Audit Report

2026-09-15

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