City of Santa Fe Memorandum

Date: October 02, 2026

To: Governing Body

From: Marcos Esquibel, Interim Complete Streets Division Director

Via: Sam Burnett, Public Works Director

Re: Cerrillos Rd. Collaboration Road Improvement Project with NMDOT

ACTION:
Request for Approval of a Budget Adjustment Request (BAR) in the Total Amount of $175,000 to Allocate ½% GRT to Complete Streets FY27 WIP Construction, for Repairs to Cerrillos Rd. from St. Francis Dr. East .07miles. (Marcos Esquibel, Interim Complete Streets Division Director: mpesquibel@santafenm.gov)

BACKGROUND AND SUMMARY:
In July of 2026, the NMDOT offered to collaborate on a pavement preservation project at the intersection of St. Francis Dr. and Cerrillos Rd. where an assessment in the area noted significant deterioration to Cerrillos Rd. near the RR tracks adjacent to a planned NMDOT Pavement Resurfacing project. To prevent unnecessary traffic impacts and provide a fully repaired intersection to the public, NMDOT has offered to incorporate repairs via their contractor and project if the City pays for its portion of the Pavement Resurfacing. This collaboration will save the City significant costs in traffic control, contractor mobilization and coordinated efforts with the railroad for any future repaving.

Log # *{Finance use only}*:	
Journal # *{Finance use only}*:	

City of Santa Fe, New Mexico
BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION NAME	DATE
Public Works/Complete Streets	9/16/2026

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				*{enter as positive #}*	*{enter as negative #}*
WIP Construction Cerrillos Rd. East Leg-St. Francis	3309980	572970	PWD2733001-Construct	175,000	
Capital Reserve (1/2% Capital GRT) - Capital Transfer to Streets CIP	3650414	760330		175,000	
REVENUES				*{enter as negative #}*	*{enter as positive #}*
Streets CIP - Capital Transfer from Capital Reserve (1/2% Capital GRT)	3309980	660365		(175,000)	
				$ 175,000	$ -

JUSTIFICATION: *(use additional page if needed)*
–Attach supporting documentation/memo

Use of general capital reserve in fund 365 for Cerrillos Rd. pavement resurfacing from St. Francis Drive East

{Complete section below if BAR results in a net change to ANY Fund}

Fund(s) Affected	Fund Balance Increase/(Decrease)
365	(175,000)
TOTAL:	(175,000)

Lucrecia Diaz — 9/17/2026
Prepared By *{print name}* — Date

MARCOS ESQUIBEL
Division Director Signature *{optional}* — Date

JOHN BURNETT (Oct 15, 2026 14:41:39 MDT)
Department Director Signature — Date

{Use this form for Finance Committee/ City Council agenda items ONLY}

CITY COUNCIL APPROVAL

City Council Approval Date

Agenda Item #:

Andrew J. Hopkins
Budget Officer — Date

Finance Director *{≤ $5,000}* — Date

City Manager *{≤ $60,000}* — Date

Memo & BAR Cerrillos Rd (East Leg)

Final Audit Report 2026-10-16

Created:	2026-10-15
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"Memo & BAR Cerrillos Rd (East Leg)" History

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Agreement completed.

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