Agenda

Regular Meeting of the Charter Review Commission
September 14, 2026 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue

Procedures for Charter Review Commission Meeting

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1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. Public Comment
6. Presentations
    a. Survey Rollout
7. Discussion and Possible Action Items
    a. Review and Approval of Community Survey
    b. Additional CRC Meeting dates – Dist. 2, December 2026
    c. Budget/Strategic Planning Subcommittee Report
    d. Outreach Subcommittee Report
    e. Governance Subcommittee Report

f. Subcommittee Status

8. Matters from Staff
9. Matters from the Commission
10. Matters from the Chair
11. Next Meeting: October 22, 2026, City Council Chambers, 5:00 PM
12. Adjourn

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REGULAR MEETING OF THE CHARTER REVIEW COMMISSION
SEPTEMBER 14, 2026, 5:00 PM
COUNCIL CHAMBERS, CITY HALL, 200 LINCOLN AVENUE
SANTA FE, NEW MEXICO

1. CALL TO ORDER

A regular meeting of the Charter Review Commission was called to order on September 14, 2026, at 5:03 pm, by Lilliemae Ortiz, Chair, in the City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT
Commissioner Brandon Vella
Commissioner Renee Villarreal
Commissioner John Paul Granillo
Commissioner Roberta Duran
Commissioner Marie Perez
Commissioner Rod Gould
Commissioner Pamela Ray, arrived during item 6 on the agenda
Commissioner Lilliemae Ortiz, Chair

MEMBERS ABSENT
Commissioner Kendal Chavez, excused

OTHERS PRESENT
Xavier Vigil, Assistant City Clerk
Elizabeth Martin, Stenographer, virtually

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Gould, seconded by Commissioner Duran, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Gould, yes; Commissioner Duran, yes; Commissioner Vella, yes; Commissioner Villarreal, yes; Commissioner Perez, yes; Commissioner John Paul Granillo, yes; Chair Ortiz, yes.

4. APPROVAL OF MINUTES

This item was postponed.

5. PUBLIC COMMENT

None.

6. PRESENTATIONS

A. SURVEY ROLLOUT

Chair Ortiz said you have the report before you.

Mr. Vigil said this document is from marketing. The roll out will be prepared by Chris Peralta and Hutton Broadcasting.

Commissioner Ray arrived at the meeting.

Commissioner Perez said we talked previously about how to mitigate people who submitted more than one survey. Is there a way.

Mr. Vigil said he will look into that and Chris Peralta.

Commissioner Villarreal asked about the City list that will be used for distribution.

Mr. Vigil said it is our social media list, email lists and the Hutton lists.

Commissioner Villarreal said it would be helpful to send the survey to Neighborhood Associations.

7. DISCUSSION AND POSSIBLE ACTION ITEMS

A. REVIEW AND APPROVAL OF COMMUNITY SURVEY

Chair Ortiz said we worked on this at our last meeting and made adjustments. The document in the packet is the product of those discussions.

Mr. Gould said we made great progress, but he has several edits to make.

Mr. Gould spoke about striking the word “professional” from before City Manager, removing “real and story” from question 8 and removing the word “executive” from 8 b and c.

The discussion around additional changes to the survey continued with the implication of some questions, word smithing, additions to questions and multiple

choice answers, duplicate questions, deletion of questions and the addition of questions and possible answers - all of which comprised of changes to questions 8, 11, 14, 16, 19, 20, 21, and clarifications to the introductions to sections of the survey.

Commissioner Granillo left the meeting.

Chair Ortiz said she was hearing that Commissioner Vella will make the changes to the document and will write the introductions, then bring the document back for review by the Commission.

There was discussion regarding the necessity of bringing it back to the next meeting.

MOTION A motion was made by Commissioner Gould, seconded by Commissioner Vella, to approve the survey with the changes discussed tonight and to empower Commissioner Vella to made the changes and introductory remarks to the document and to send the document to Mr. Vigil.

VOTE The motion passed on a roll call vote as follows:

Commissioner Gould, yes; Commissioner Duran, yes; Commissioner Vella, yes; Commissioner Villarreal, yes; Commissioner Perez, yes; Chair Ortiz, yes.

Commissioner Perez left the meeting.

B. ADDITIONAL CRC MEETING DATES - DISTRICT 2, DECEMBER 2026

MOTION A motion was made by Commissioner Gould, seconded by Commissioner Villarreal, to add December 3rd as an additional public input session date.

VOTE The motion passed on a roll call vote as follows:

Commissioner Gould, yes; Commissioner Duran, yes; Commissioner Vella, yes; Commissioner Villarreal, yes; Chair Ortiz, yes.

C. BUDGET/STRATEGIC PLANNING SUBCOMMITTEE REPORT

Commissioner Vella said the subcommittee report is included in the meeting packet. The report includes what the subcommittee focused on, what we agreed upon, a collection of our research, context by theme and the recommendations the subcommittee would like to put forward.

D. OUTREACH SUBCOMMITTEE REPORT

Commissioner Villarreal said she did not have anything to report.

E. GOVERNANCE SUBCOMMITTEE REPORT

Commissioner Ray said she did not have anything to report.

F. SUBCOMMITTEE STATUS

Commissioner Gould recommended that the Commission go back to meeting as the Commission as a whole rather than subcommittees and get to the meat of this. He recommends disbanding the subcommittees.

Commissioner Villarreal said she feels like before we disband the subcommittees, we need to go back to everything we have done in the Governance subcommittee and do a report for you all to look at.

Commissioner Vella said he agreed with Commissioner Gould. Meeting as a whole will get us farther faster. He would like to see a basic foundation report for the Governance subcommittee.

Commissioner Duran said she believed that we need to continue with the subcommittees.

Chair Ortiz said she is hearing that we need a foundational information report for the Governance subcommittee. She encouraged the subcommittee to meet to put that together. It should be something similar to what Commissioner Vella presented tonight.

Commissioner Villarreal said we can do an outline. We will meet between now and the next Commission meeting.

8. MATTERS FROM STAFF

None.

9. MATTERS FROM THE COMMISSION

None.

10. MATTERS FROM THE CHAIR

Chair Ortiz said we have received one written public comment thus far.

11. NEXT MEETING: OCTOBER 22, 2026, CITY COUNCIL CHAMBERS, 5:00 P,

12. ADJOURN

There being no further business before the Commission, the meeting adjourned at 7:35 pm.

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Lilliemae Ortiz, Chair

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Elizabeth Martin, Stenographer