City of Santa Fe

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Memorandum

Date: October 20th, 2026

To: Quality of Life Committee; Public Works Committee; and Governing Body

From: Geralyn F. Cardenas, City Clerk/Director of Community Engagement

RE: Rescinding various advisory committees

EXECUTIVE SUMMARY:

The City of Santa Fe's ("City") municipal code, SFCC 1987, Section 2-1.13 (A) states that advisory committees are groups "whose work is to be generally continuous and a part of the fundamental concerns of the governing body." Section 2.-1.14 provides that special committees are ad hoc advisory groups that facilitate policy-making that automatically dissolve with the submission of their final report, or when the special committee's task is completed. The proposed resolution would recognize the sunset as a matter of law and/or would sunset the following advisory committees:

- Parks and Recreation Advisory Commission
- Sustainable Santa Fe Commission

BACKGROUND:

The Parks and Recreation Advisory Commission was established in 2015 to advise the Parks and Recreation Department on matters such as Parks, Open Space, and the Trails and Recreation Master Plan. The Parks and Recreation Department also advises on ongoing topics such as acquisition, dedication, planning, development, construction, operation and maintenance of parks and recreation facilities. With the reorganization of the Parks and Recreation Department, City staff have taken on the work of the Parks and Recreation Advisory Commission. Additionally, Resolution 2015-42 established subcommittees for the Parks and Recreation Advisory Commission—the groups called "Marty Sanchez Golf Course" and the "Municipal Tree Board".

Parks and Recreation Department staff recommend that these two groups continue as "workgroups". The Parks and Recreation Advisory Commission has not met since 2019. The City Clerk's Office recommends that these two workgroups be re-established for the purpose of appointments or reappointments in the case of a vacancy in the membership and for the purpose of staffing a liaison to the committee.

The Sustainable Santa Fe Commission was established in 1998 and its enabling legislation has been amended multiple times, most recently in 2015. The Commission completed its primary responsibility – developing a 25-year sustainability plan – in 2018 and the Governing Body adopted the plan via Resolution 2018-65. This committee has not met since 2018.

ATTACHMENTS:
Resolution
Fiscal Impact Report